



**Washington Montessori
 Public Charter School**
 2330 Old Bath Hwy.
 Washington, NC 27889
 Phone: (252) 946-1977 Fax: (252) 946-5938
 www.wmpcs.org

Approved
November Minutes
 November 17th, 2022, 7:00 p.m.

Mission Statement: *Our mission is to inspire academic excellence; to nurture curiosity, creativity, and imagination; and to do so within an environment rich with warmth, kindness, and respect.*

Board of Trustee Members (Voting)	Board of Trustee Ex-Officio Members (Non-Voting)
X Jamie Midgette, Chair X Matthew Holliday, Treasurer Joseph Knox, Member X Lisa Lawless, Secretary X Sara Watson, Member	X Darla Prescott, Directress of Education and Academics X Rick Yakubowski - Director of Finance and Operations X Amber Miller, Faculty Representative TBD, MPTO Representative SGA Representative

Acronyms Used: Board of Trustees (BoT), Head of School (HoS), Montessori Parent Teacher Organization (MPTO)

OPEN SESSION

ITEM	RESPONSIBILITY AND BASIS	REFERENCE OR ATTACHMENTS
Call to Order 7:02 pm	Jamie Midgette called the meeting to order at 7:02 p.m Matt Holliday read the Mission Statement. First: Matt Holliday Second: Sara Watson	Member sign in sheet
Agenda	Voting and non-voting amendment Approved Agenda 1st: Lisa; 2nd: Sara All Favor, All in favor Yes	
Privilege of the Floor	Privilege of the floor: 3 min timekeeper <ul style="list-style-type: none"> ● Angela Corbin-BoT Seat Nomination Committee report 	See Public Comments
Action Items	Approval of September Minutes. 1st: Matt , 2nd: Sara All Favor, All in favor Yes	
New Business/ Next Agenda/Discussion	Children's House Report:	

- Montessori Services Fundraiser still time to order online until Dec. 21st
- First Quarter Conferences Oct. 31- Nov. 9, 2022
- Veteran's Day Performance November 10, 2022 @10:00
 - Hoping to be bigger each year
- St. John's Housing Giving Project Delivery and Performance, Nov. 18, 2022
 - Postponed due to sickness
- Kelly's House Outreach Collection Nov. 18, 2022
- Clara Manor Outreach Collection Nov. 17, 2022
 - Donations delivered today
- Holiday Concert Song Practice during Encore
- Festival of Trees Outreach, Belhaven -start the making of ornaments
- Making Pilgrim Stew for Thanksgiving
- Toys for Tots drive with Salvation Army
- November CH November Lessons include: Study of North America, Parts of the Plant, Mammals, Leaves, Artist Georgia O'Keefe, food prep (carrots)

Elementary Report:

- Parent conferences finished
- UE - Fifth grade to Goose Creek, November 9
- SSARS (6th grade) training, 15 students opted in, October 27
- UE - making baby blankets for Vidant Hospital, delivery week of Thanksgiving
- All students participating in a book club/literature circle in their classroom
- Poorman's Restaurant hot lunch-UE business
- Holiday concert preparation - song from Kidsfest country
- Eagle Wings donations LE

Secondary Report:

- Guided Work Cycle Intervention
- THANKSgiving and Friendsgiving Event
 - Brunch for local law enforcement
- Fall Festival hosted by FFA; success, 10-26
- Jostens - Caps/Gowns/Invitations/Class Rings/Letter Jackets, 11-7
- SSARS (Middle School) student training, October 27- 8 students signed up

Secondary Going out Experiences:

- Secondary II Unity Trip to The Refuge, Ayden, 11-4
- Secondary I Unity Trip to 4-H Center, Columbia, Nov. 8-10
- Photography Class Outings - mural painting observation, local area photo shoots

Secondary Entrepreneurship Opportunities:

- Violin business, renting to Lower School
- Montessori Munchies
- Little Caesar Pizza sales
- SHOB
- Yearbook

Secondary Experiences hosted on Campus:

- Day of the Dead, Spanish classes
- "Spooky" movie night

Service Learning Experiences:

- Building and Grounds Secondary II projects
- 9th Grade Community projects with Mr. Woolard

Community Opportunities:

- Smoke on the Water 5K - Oct 22
- FFA Haunted House - Oct 26
- NHS Blood Drive - Oct 27
- Parent Teacher Conferences - Oct 31 thru Nov 10
- Prospective Parent Tour - Nov 2
- NHS Induction Ceremony - Nov 16
- THANKSgiving Reception for local law enforcement - Nov. 22
- Schoolwide Holiday Giving Project is The Humane Society of Beaufort County

Faculty Rep

- Professional Development- Read out loud with professional plan on TWD, Friday 10/30
- Lots fun things happening class
 - Apple sauce making
 - Class pets for share
 - Kids fest studying - Spain and World Cup
- Stressful to hear the negativity about the school

MPTO- Nothing to report

Darla

National Honor Society last night

- Student led the ceremony

Humane Society will be Holiday Giving project

- Voted staff and students

SARS

- Training for Students- opt in
- Only few reports in boxes and followed up by staff
- Boxes are checked daily by staff
- None reported on app

Staffing:

- All staff positions filled

Curriculum Development:

- Interventionists working in LE/UE classrooms and pull outs for math and reading

Ongoing Curriculum Development:

- SPIRE groups progress monitored
- Weekly Child Study meetings
- Adolescent Study meetings
- MTSS meetings, Fridays
- Weekly meeting with Secondary Post-Coordinator, Mondays
- Weekly meeting with Elementary and CH HoS
- Weekly Mental Health Advisory Meeting, Mondays

Professional Development/Opportunities:

- Mental Health Training, Canvas courses, school-wide staff, internal due date, November 11
 - Jamie Midgette asked if we get help/training for the staff on stress management
- Autism Awareness training course, new staff
- Crisis Prevention training, December
- Visual Thinking Strategies, Montessori in the Public Sector, September-October
- Power School Training in Raleigh, Oct 27 & 28
- AIM Leadership Conference in Raleigh, Oct 26, 27 & 28
- Reading Professional Development with Robin Ventura, October 30; to be continued November
- Homeless Education Training, Elizabeth City, Nov 18
- NCDPI Charter Connect training- Dec. 1st - Raleigh
- LE one Staff member CMTE-NC AMS training, Summer 2022-June 2023
- HS one Staff member CGMS training, October 2022-Summer 2024
 - Goal: to get onsite training

Exceptional Children's Program:

- 59 students receiving services
- 9 initial referrals in process

Grounds/Building Operations:

- Secondary fitness equipment - fixed in concrete. Surface contractor will pour within 2 weeks.
- Primary Playground -Swing sets are fixed in concrete. Surface contractor will pour within 2 weeks.
- Repair of HVAC building
 1. Building 2 delayed until no later than

Dec 2022. Supply issues with the parts; installation targeted Thanksgiving break. No charge from contractor until installation is completed.

- Floors in gym- full strip; application of oil based wax- to be completed over Winter Break

-Website Migration is still taking place

-Community Survey - Should take place in Jan or Feb. Will discuss format of presentation

-Risers are here and will be used for Holiday Concert

Lisa Lawless - Update on Admissions

- Austin Adrews has prepared new brochure to take to preschools
- Take around 1st week Dec

Matt asked when HR will take place

- Scheduled for 12/13/22

Finances: Rick

- SRO Report
 - Application grant window starts in April of the prior year
 - Each year schools can apply for a grant through NC School Safety Grant Program. \$74, 090,302 was awarded for the 2022-23 school year to schools in NC.
 - Each year, NC DPI Center for Safer Schools issues instructions for submitting funding proposals.
 - Schools can apply for up to \$33,333 for a SRO, however there is a 2:1 cost share...the school would have to match \$2 for each \$1 requested.
 - Additionally, schools can apply for funding for school equipment, services for students in crisis and training to increase school safety. Schools can request up to \$5 per student for school equipment. There is no minimum award size for services for students in crisis and training to increase school safety.
 - Will look at next school to see which grants we can apply for next school
- Financial Audit Report
 - No findings in Financial Audit report
 - NC DPI did give 30 day grace period to Charters who did not meet 10-31-22. Our Audit was submitted on time.
- Discussed October Numbers on Financial Reports
 - Goals to have Budget ready by March Board meeting
- Questions

	<ul style="list-style-type: none"> ○ Matt Holliday- request 5 years remain on the website 	
Other Business/Motions	<p>BoT Nominations-Self Perpetuating Seat Reported by the committee that all the nominations for the community elected seats are also interested in self perpetuating seat if the are not elected for the community seat.</p> <p>BoT Policy Updated Veriosn - minor formatting issues</p> <ul style="list-style-type: none"> ● Will amend the BoT by-laws after BoT nomination are complete <p>Motion to Approve: A motion to approve the operation and board policies, as corrected, all prior policies are repealed and replaced including any portions of the handbooks approved in August where there is an inconsistency.</p> <p>Encoraging all BoT nomination to be present at the Jan 2023 meeting and review the BoT Policy before consider</p> <ul style="list-style-type: none"> ● Will have 2 Self-Perpating seats available ● Posted on Website -tomorrow <p>First: Jamie Second: Lisa All in Favor 3 out of 4 (Matt refrained from voting due to his last meeting)</p>	
Closed Session	<p>First: Sara Watson Second: Lisa Lawless Started at 7:54 p.m.</p>	If needed
	<p>Closed session: Personnel 143-318.11(a) 8:46 p.m. out First: Matt Holiday Second: Sara Watson</p>	-Personnel
Open Session	<p>Chair, Motion to go into open session Not Needed First: , Second: Approve Ends</p>	
Adjournment	<p>Adjourned at 8:46 p.m. First: Matt Holliday , Second: Sara Watson</p>	

Community Members at the Meeting: See Sign-in

1. Amanda Holton
2. Angela Corbin
3. Jennifer Cornelius
4. JoDee Anderson
5. Amber Miller
6. Austin Andrews
7. Rebecca Stell
8. Donna Johnson



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November Public Comments

Nov. 17th, 2022, 7:00 p.m.

Privilege of the Floor:

3 min timekeeper

Public Comments Protocol read by **Jamie Midgette**

- **Anglea Corbin**
 - Community Elected Committee
 - Applications received
 - Crystal Collins
 - Alexis Kelly
 - Crystal Swindell
 - Darren Libby
 - Finish up getting Bio for applications - will submit to the Board
 - Nov 28th Dec 5th will submit for Survey for voting
 - Speaking to candidates about how to have the community ask questions of them.
 - The committee will be a liaison for questions- May have to use social media to post questions

STATEMENT FOR PUBLIC COMMENT

Thank you for taking the time to come before us. We value your feedback and contribution to our school and community. We recognize that this process is a bit awkward in that we are not able to engage in a dialogue or come to a decision today. The purpose is for you to be able to express your thoughts and we take our duties to listen seriously. All public comments will be taken under advisement by the Board, but will not produce a written or spoken response.

It is important that when you speak you are respectful and follow general rules of decorum. We ask that all public comments address general topics and provide just the facts. You should not include personal information of students or personnel in order to maintain confidentiality. We also ask speakers to avoid using names of students or staff and maintain confidentiality and privacy standards. If we find your comments to contain such information we will ask you to stop speaking and direct you to the appropriate school personnel for discussion in a private setting.

The names of persons providing public comment and a brief summary of topics or input will be included in the meeting minutes published.

We allocate time by issue. No more than 3 minutes per person, which may not be given to another person.

We take all your public comments seriously. And, thank you for taking the time to share your thoughts with us.